



# CARMEL DIVINE GRACE FOUNDATION SECONDARY SCHOOL

## Ace Your Studies

## Ignite Your Talents



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# 2023-2024

## ANNUAL SCHOOL PLAN

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# CARMEL DIVINE GRACE FOUNDATION SECONDARY SCHOOL

## 1. Mission Statement

It is our mission to provide holistic education based on the Bible, nurturing students in moral, intellect, physical, social, aesthetic and spiritual aspects, and realizing their potentials so that they can understand the Biblical truths and become respectable citizens to contribute to society and glorify God. We aim at cultivating our students with the qualities of a Carmel student: Compassion, Decisiveness, Gratefulness, Faithfulness, Self-discipline and Self-directedness.

## 2. School Goals

1. Provide quality education  
Realise the potential of all students so that they can think independently, cope with changes and possess sound knowledge and skills.
2. Nurture the whole person  
Bring students to know God with Biblical truths and personal testimonies; nurture their character in an all-round manner so that they may grow up healthily in body, mind and spirit.
3. Inculcate moral beliefs  
Through moral and civic education, instil in students wholesome moral beliefs and self-discipline and help them become virtuous individuals.
4. Enhance learning capacity  
With lively teaching methods, guide students to play an active role in their learning and become self-directed learners so that they will strive to the best of their abilities in every respect.
5. Develop language skills  
Develop students' reading, writing, listening and speaking skills in Chinese and English so that they possess a good command of both languages and speak fluent Cantonese, Putonghua and English.
6. Foster inter-personal relationships  
Develop students' sense of community so that they can interact sincerely with others, and help, accept and appreciate each other.

7. Provide extra-curricular activities  
Discover students' potentials in sports, music, art and social interactions, and provide opportunities for their growth and development.
8. Participate in community affairs  
Broaden students' horizons so that they understand and care for their country and community, contribute to society and lead fulfilling lives.
9. Stimulate creative powers  
Foster students' creativity and help them see things from a variety of perspectives, thus inspiring and encouraging them to be innovative.
10. Fortify resilience  
Guide students to face adversities with courage and perseverance, so that they do not give up easily and have the resilience to overcome challenges in life.

### 3. School Motto

*Self-discipline through the understanding of the Word*

*Service to Mankind through faithfulness to the Lord*

明道律己 忠主善群

## Annual School Plan 2023-2024

### Major Concern 1:

### Maximising students' learning outcomes through quality learning and teaching

#### Briefly list the feedback and follow-up actions from the previous school year:

- The school's initiatives to promote active and extended learning have resulted in certain positive outcomes. To further enhance students' involvement inside the classroom, sustained endeavours with refined strategies will be necessary.
- The school has implemented diverse learning activities and assignments to accommodate the diverse abilities and learning needs of students. To strengthen the ongoing development of all students, it is imperative that all subject departments remain committed to exploring and implementing innovative strategies and technologies that can effectively meet the unique needs of each student.
- While subject departments have already initiated some cross-curricular activities, a more comprehensive collaboration among different subject departments is needed to significantly enhance students' ability to apply their knowledge and skills across various areas of the curriculum, thereby promoting a more integrated and comprehensive understanding of the subject materials.

Targets	Strategies / Tasks	Class Levels/ Subjects	Success Criteria	Method of Evaluation	Time Scale	People in charge	Resources Required
<ul style="list-style-type: none"> <li>• To boost students' self-efficacy in learning</li> <li>• To lay a more solid knowledge foundation among students and enhance their capability</li> </ul>	1.1 Promote active learning inside the classroom <ul style="list-style-type: none"> <li>a. Assign factual contents to be viewed and learned outside of class to re-purpose in-class time for more student-centred inquiry, application, and assessment activities (e.g. exploration, peer-teaching, group discussion, experiential learning, etc.)</li> <li>b. Engage students through a diverse range of scaffolding and questioning techniques while creating a more dynamic learning environment to foster deep learning and active student involvement. (e.g. teaching</li> </ul>	<ul style="list-style-type: none"> <li>• S.1-S.6</li> <li>• S.1-S.6</li> </ul>	<ul style="list-style-type: none"> <li>• More than 70% of students agree that their self-efficacy in learning was enhanced.</li> <li>• Students of different abilities are catered for</li> <li>• More than 70% of students agree that they are active in learning</li> <li>• Students are more able to apply their learning</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers' observation</li> <li>• Minutes of all departments</li> <li>• Lesson observation and assignment inspection records</li> <li>• Students' assessment results</li> </ul>	9/2023 - 7/2024	All teachers	

<p>of applying knowledge and skills across the curriculum</p> <ul style="list-style-type: none"> <li>To cater for students of different abilities and learning needs by providing them with equitable access to different learning opportunities</li> </ul>	<p>key vocabulary in advance, jigsaw groups, show and tell, thinking aloud, guided practice, etc.)</p> <p>c. Extend the use of online platforms and/or mobile apps to foster students' collaboration and classroom interaction</p>	<ul style="list-style-type: none"> <li>S.1-S.4</li> </ul>	<p>skills across the curriculum</p> <ul style="list-style-type: none"> <li>More students of different abilities join different activities and competitions</li> </ul>	<ul style="list-style-type: none"> <li>Students' survey result</li> <li>Parents' survey result</li> </ul>			
<ul style="list-style-type: none"> <li>To develop students' Growth Mindset in learning</li> </ul>	<p>1.2 Enhance students' self-efficacy through extended learning outside the classroom</p> <p>a. Expose students of different abilities to a wider range of subject-related activities and competitions</p> <p>b. Optimise Life-wide Learning Day to enrich and extend students' learning through cross-curricular studies</p> <p>c. Optimise CDG Learning Fair by enhancing cross-curricular collaboration to provide opportunities for students of different abilities to showcase their learning outcomes</p>	<ul style="list-style-type: none"> <li>S.1-S.6</li> </ul>	<ul style="list-style-type: none"> <li>More than 70% of students think Life-wide Learning Day can give them more learning experiences.</li> <li>More than 70% of students think individual conferences can help improve their learning</li> </ul>	<ul style="list-style-type: none"> <li>Minutes of CDC</li> <li>Minutes of all PSHE departments</li> <li>The Scheme of Work of all departments</li> <li>Minutes of RaC Group</li> </ul>	<p>9/2023 - 7/2024</p>	<p>All teachers</p>	<p>Life-wide Learning Grant</p>
	<p>1.3 Provide more diversified learning opportunities to cater for students' diverse learning needs and multiple intelligences</p> <p>a. Design lessons with differential instructions and activities to cater for the diverse learning needs and promote knowledge retention inside the classroom</p> <p>b. Develop different levels of difficulty and new forms of assignments</p> <p>c. Conduct individual conferences extensively to help students identify their learning needs and encourage</p>	<ul style="list-style-type: none"> <li>S.1-S.6</li> <li>S.1-S.6</li> <li>S.4-S.6</li> </ul>	<ul style="list-style-type: none"> <li>Students' exposure and interest are boosted through co-curricular activities.</li> <li>Students' generic skills are developed through the refined curriculums.</li> <li>Students can connect their experiences to their learning and everyday lives.</li> </ul>		<p>9/2023 - 7/2024</p>	<p>All teachers</p> <p>CDC</p>	

	<p>them to improve by providing individual feedback</p> <p>d. Integrate the student talent bank into the School's newly developed student information management system to facilitate holistic planning of school-based gifted education</p>		<ul style="list-style-type: none"> <li>• Students are more aware of the ten priority values</li> <li>• More students develop Growth Mindset</li> </ul>			
	<p>1.4 Refine the junior form PSHE curriculums to enable more cross-subject collaboration</p> <p>a. Organise at least one co-curricular activity</p> <p>b. Promote cross-curricular project learning in S.2 to foster the development of common generic skills essential for the learning of PSHE subjects</p> <p>c. Strengthen professional exchange among PSHE subjects through peer observation and sharing of good practices in KLA meetings</p>	<ul style="list-style-type: none"> <li>• S.1-S.3</li> </ul>			<p>9/2023 - 7/2024</p>	<p>All PSHE teachers</p> <p>PSHE KLA Coordinator</p>
	<p>1.5 Connect students' learning experiences through the promotion of reading</p> <p>a. Renovate the school library and strengthen its role as a learning commons to enhance students' reading and learning experience</p> <p>b. Strengthen the awareness and application of information literacy among students through the school library in collaboration with different subject departments</p> <p>c. Assign students extended reading tasks related to subject content</p>	<ul style="list-style-type: none"> <li>• S.1-S.6</li> </ul>			<p>9/2023 - 7/2024</p>	<p>RMC Library</p> <p>All teachers</p> <p>QEF Dedicated Funding</p>

	1.6 Strengthen Values Education in the school curriculum a. Enhance the integration of the ten priority values and attitudes of values education across all curriculums	● S.1-S.6			9/2023 - 7/2024	All teachers	
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## Major Concern 2: Promoting a flourishing school community and enhancing students’ sense of accomplishment through positive education

### Briefly list the feedback and follow-up actions from the previous school year:

- Through training and mass programmes, teachers and students have developed some basic skills related to positive accomplishment. To further enhance these skills, sharing of successful practices among teachers will be encouraged to help students change their mindset and cultivate the skills.
- More platforms and diversified ECAs were provided for students to showcase their talents and strengthen their leadership skills. To further enhance students’ sense of accomplishment, a new leadership training programme will be launched for junior form students and talented students will be invited to organise a new club/team according to their interests.
- Parents are important in the implementation of strength-based education and the involvement of parents in the implementation will be strengthened in the coming years.
- After mapping EDB’s Values Education curriculum (Pilot) with the informal curriculum of the school, the school will implement the values education programmes focusing on two values (national identity and law-abidingness) according to the feedback from the evaluation.

Targets	Strategies / Tasks	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
<ul style="list-style-type: none"> <li>• To enhance students’ sense of accomplishment through striving for and achieving meaningful outcomes</li> <li>• To enhance students’ self confidence</li> </ul>	<p>2.1 Positive Accomplishments</p> <p>2.1.1 Empower teachers to enhance students’ sense of accomplishment</p> <p>a. Provide training on the skills and knowledge related to positive accomplishment for staff</p> <p>b. Invite some experienced teachers to share their successful practices with staff</p> <p>2.1.2 Develop students’ Growth Mindset and goal-setting skills</p> <p>a. Help students to develop these skills give strong performance through morning assemblies, theme-based assemblies and class teacher periods</p> <p>2.1.3 Provide a diversified, safe and empowering learning environment</p> <p>a. Provide diversified OLE activities to enhance students’ engagement and cater for multiple intelligences of students such as inviting</p>	<ul style="list-style-type: none"> <li>• More than 60% of students find that their sense of accomplishment is enhanced</li> <li>• More than 60% of students find that their self-confidence is enhanced</li> <li>• More than 60% of students agreed the target-related items in SHS and APASO</li> </ul>	<ul style="list-style-type: none"> <li>• Students’ surveys</li> <li>• Students’ reflections recorded in the Growth Journal</li> <li>• Evaluation report of “Be a Better Me” challenge</li> <li>• Teachers’ observation</li> <li>• Evaluation of</li> </ul>	<p>9/2023</p> <p>-</p> <p>7/2024</p>	<p>ADC &amp; SDC</p> <p>ADC &amp; SDC</p> <p>CEC &amp; SFC</p> <p>EAC &amp; SFC</p>	<p>Resource Bank on positive education</p>

	<p>talented students to organise new clubs / teams according to their interests</p> <p>b. Develop a new leadership training programme for junior form students to enhance their leadership qualities</p> <p>c. Organise tailor-made adventure programmes for needy students to enhance their sense of accomplishment and self-confidence</p> <p>2.1.4 Encourage and enable students to achieve their personal goals</p> <p>a. Guide students to plan, work out and achieve their <b>form-specific</b> goals set in the Growth Journal</p> <p>b. <b>Revise and</b> implement the optimised “Be a Better Me” challenge, where students’ proposed plans will be subsidised to assist them in achieving higher personal goals</p>	<ul style="list-style-type: none"> <li>Teachers in general agree that the students’ sense of accomplishment is enhanced</li> <li>Teachers in general agree that the students’ self confidence is enhanced</li> </ul>	<p>related programmes</p> <ul style="list-style-type: none"> <li>Committee reports</li> <li>APASO</li> <li>Stakeholder survey (SHS)</li> </ul>		<p>SFC</p> <p>DMC, GUC &amp; SSWs</p> <p>CMD &amp; Class teachers</p> <p>CDC &amp; SFC</p>	
<ul style="list-style-type: none"> <li>To cultivate a flourishing school community</li> </ul>	<p>2.2 Flourishing School Community</p> <p>2.2.1 Promote Strength-based Education by developing students’ strengths such as Character Strengths</p> <p>a. Enable S1 students to identify their Character Strengths through the VIA Character Strength Survey</p> <p>b. Incorporate the language of Character Strengths in OLE activities and daily interactions with students to develop students’ strengths</p> <p>c. <b>Recognise students’ strengths through individual conferences in class teacher periods and parents’ meeting on Parents’ Day to enhance their self-confidence</b></p> <p>d. Organise Integrated Education activities for students to learn about one another’s strengths and appreciate individual differences</p> <p>2.2.2 Enhance students’ Positive Emotion to allow them to cope with pressure more effectively and preserve</p>	<ul style="list-style-type: none"> <li>More than 70% of the students find that their positive emotions are enhanced</li> <li>More than 60 % of students agreed the target-related items in SHS and APASO</li> <li>Teachers in general agree that the school community is more flourishing</li> </ul>	<ul style="list-style-type: none"> <li>Students’ surveys</li> <li>Teachers’ observation</li> <li>Evaluation of related programmes and lessons</li> <li>Committee reports</li> <li>APASO</li> <li>Stakeholder survey (SHS)</li> </ul>	<p>9/2023 - 7/2024</p>	<p>CMD</p> <p>All Teachers</p> <p>CMD</p> <p>SEN Group</p>	<p>Resource Bank on positive education</p>

	<p>their mental health</p> <p>a. Infuse gratefulness and savouring into daily school routines (e.g. sharing / prayers in class teacher periods, reflection in the Growth Journal), rituals (e.g. Friday Prayers) and morning assemblies</p> <p>b. Arrange stress management workshops for senior form students in BIK lessons <b>and provide follow-up support for students with higher risk factors</b></p> <p>c. Strengthen students' emotional management skills through S.1 and S.2 Health Education Programme</p> <p>2.2.3 <b>Implement values education programmes focusing on two selected values, namely National Identity and Law-abidingness, under the EDB's Values Education curriculum (Pilot)</b></p>				<p>All Teachers</p> <p>BIK &amp; GUC</p> <p>HEP</p> <p>CEC &amp; DMC</p>	
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## Plan on Use of Government Grants in 2023/24 School Year

### Capacity Enhancement Grant and Teacher Relief Grant (2023/24)

<b>Task Area</b>	<b>Major Area(s) Of Concern</b>	<b>Strategies/Tasks</b>	<b>Benefits Anticipated</b>	<b>Time Scale</b>	<b>Resources Required</b>	<b>Success Criteria</b>	<b>Method(s) of Evaluation</b>	<b>People Responsible</b>
Curriculum Development	(a) To create room for teachers to improve the school-based curricula	To employ office assistants to invigilate uniform tests and exams	- Teachers to be given more time to evaluate and improve the school-based curricula	Oct 23 - Jun 24	Salaries: \$15,000	- School-based curricula are improved	- Minutes of meetings	Subject Dept. Heads
	(b) To cater for student diversity through split-class, remedial teaching as well as individualized support	To employ three teachers, one programmer, two associate teachers and two teaching assistants	- Students to be given more care and support in their learning	Sep 23 – Aug 24	Salaries: \$3,821,414 (MPF included)	- Students are aware of their strengths and weaknesses and make improvement.	- Students' performance in exams and assignments	Subject Dept. Heads
Enhancing Students' Language Proficiency	(a) To help the weakest students to build a solid foundation in English	To employ three tutors to conduct intensive, small-group tutorial courses	- The weakest students have a solid foundation in English	Nov 23 - June 24	Subsidies: \$48,000	- The weakest students build up a good foundation in English	- Performance appraisal of tutors - Students' performance in exams	English Dept. Head
	(b) To cater for students' diverse abilities in English writing	To employ five tutors to assist in enrichment and remedial courses on English writing	- Students to be given more chances to write and get feedback from tutors	Oct 23 – June 24	Salaries: \$22,500	- Students' writing ability is enhanced	- Students' performance in writing exams	English Dept. Head
	(c) To help less able students to boost their Chinese standard	To employ tutors to conduct remedial classes	- Less able students are helped to improve	Oct 23 – Aug 24	Salaries: \$42,000	- Students' performance is improved	- Performance appraisal of tutors - Evaluation of students' performance	Chinese Dept. Head
	(d) To boost students	To employ tutors to conduct speaking	- Students' speaking skills are enhanced	Mar 24 – Apr 24	Salaries: \$6,000	- Students' speaking	- Performance appraisal of	Chinese and English Dept.

	speaking skills	practice sessions with students				exam performance is improved	tutors - Evaluation of students' performance	Heads
Coping with the Diverse Needs of Students	(a) To help less able students to catch up with their learning in non-language subjects	To employ tutors to conduct remedial classes	- Students to be given extra support to catch up with the standard	Sep 23– Aug 24	Salaries: \$60,600	- Students' exam performance is improved	- Performance appraisal of tutors - Analyses of exam results	Dept. Heads Of Chemistry, Computer Studies, Economics & BAFS, Geography, History, Mathematics and Physics
	(b) To help S.3 students to prepare for senior form Mathematics (extended module) studies	To employ tutors to conduct relevant courses	- Students to be given guidance in preparing for senior form studies in Mathematics	Sep 23 – Aug 24	Salaries: \$4,800	- Students find it easy to pick up the Mathematics (extended module)	- Performance appraisal of tutors	Mathematics Dept. Head
	(c) To provide support for students to cope with HKDSE	To employ tutors to supervise students in self-study room	-Students can study quietly with supervision and assistance.	Oct 23 - May 24	Salaries: \$30,000	-A good self-study environment is provided for students	-Teachers' observation -Attendance record	Curriculum Development Committee
	(d) To provide learning support for students with learning difficulties	To employ tutors to organise study class during holidays and exam periods	- Students can prepare better for exams through the support of the tutors	Sep 23 – Jun 24	Salaries: \$25,000	- Students with learning difficulties get better exam results	- Attendance record - Analyses of exam results	Curriculum Development Committee
					<b>Total: \$4,075,314</b>			

### Diversity Learning Grant - Gifted Education Programmes for Senior Form Students (2023-2024)

Name of Programme	Objective(s)	Targets (no. of students/level/ selection method)	Duration / Start Date	Deliverables	Evaluation of Student Learning / Success Indicators	Teacher i/c	Budget
Biology Gifted Programmes	To subsidise students to participated in gifted programmes organised by tertiary institutions	Ten S.4 and ten S.5 students, nominated by teachers	9/2023 – 8/2024	Worksheets and hands-on experience	Students' scientific thinking and practical skills are enhanced, as reflected in their performance in Hong Kong Biology Olympiad	Biology Panel Head	\$10,000
Chemistry Competitions	To subsidise students to participate in Chemistry competitions organised by tertiary institutions and other organisations	Twenty S.4 and S.5 students nominated by teachers	9/2023 – 8/2024	Students' interest and confidence in Chemistry are enhanced through competitions	Students' results in competitions	Chemistry Panel Head	\$6,000
Chemistry Gifted Programmes	To subsidise students to participate in gifted programmes organised by tertiary institutions	Two gifted students, nominated by teachers	9/2023 – 8/2024	Students' Chemistry talents are stretched	Feedback on students' performance from institutions	Chemistry Panel Head	\$6,000
Computer Gifted Programmes	To train students in computer programming and subsidise them to participate in Hong Kong Olympiad in Informatics	Five S.4 and Five S.5 students nominated by teachers	9/2023 – 7/2024	Training materials and students' programming skills enhanced	Students' problem-solving skills are enhanced.	Computer Studies Head	\$29,000
English Elite Programmes	To subsidise students to participate in gifted education programmes	Ten best performing S.4 students, based on examination performance and teachers' recommendation	9/2023 - 8/2024	Students will receive intensive training in one of the four skills, use English in authentic scenarios and get to know other elite students in the territory / from overseas and can learn from one another.	Students' English proficiency and confidence in using English are enhanced.	English Panel Head	\$25,000
Geography Gifted Programmes	To subsidise students to participate in gifted education programmes in Geography	Four senior form students, nominated by teachers	9/2023 – 8/2024	Students' knowledge of Geography is enhanced.	Feedback from students and their Geography knowledge enhanced	Geography Panel Head	\$2,000

Geography Field Studies Programme	To broaden students' horizons through real-life experiences	S.4 students studying Geography	10/2023 – 7/2024	Students' knowledge of Geography is enhanced.	Feedback from students and their interest in Geography enhanced	Geography Panel Head	\$6,600
HKFYP – Leaders Foundation Programme – Global Citizenship Education Course	To nurture students with the knowledge, ability and values as global citizens to overcome regional and international challenges and serve the community	Four S.4 and four S.5 students, nominated by teachers	24 hours, 3-5/2024	Post-programme self-assessment and prepping e-kit	Students' awareness of social issues and critical thinking skills are enhanced and their horizons are widened.	Citizenship and Social Development Panel Head	\$7,200
HKFYP - “Hong Kong 200” Leadership Project	To provide a comprehensive, professional and forward-looking leadership training experience for students to meet future challenges	Five S.4 and S.5 students, nominated by teachers	50-60 hours, 5-10/2024	Students present their projects at the end of the programme	Students are enhanced in leadership skills and readiness to promote social progress.	Citizenship and Social Development Panel Head	\$4,950
Mathematics Olympiad Training Course	To broaden students' mathematical knowledge, and strengthen their problem solving and logical thinking skills	Ten S.4 and ten S.5 students, nominated by teachers	20 1.5-hour sessions, 10/2023 – 5/2024	One set of notes and problems for each session	Students' mathematical knowledge and skills are enhanced, as reflected in their HKMO and IMO Preliminary Selection Contest	Teacher Adviser of Math Olympiad Team	\$17,500
Mathematics gifted programmes	To subsidise students to participate in gifted programmes organised by tertiary institutions	Two gifted students, nominated by teachers	10/2023 – 8/2024	Students' mathematical talents are stretched	Feedback on students' performance from institutions	Math Panel Head	\$8,000
Mathematics competitions	To subsidise students to participate in Mathematics competitions organised by tertiary institutions	Forty S.5 students, nominated by teachers	10/2023– 8/2024	Students' interests and confidence in Mathematics are enhanced through competitions	Students' results in competitions	Math Panel Head	\$6,000
Physics Olympiad Training Course	To nurture students' interest and talents in Physics and prepare them to challenge themselves in Hong Kong Physics Olympiad	Ten S.4 students, nominated by teachers	10/2023 – 8/2024	One set of Physics problems for each session	Students' problem solving skills are enhanced as reflected in their performance in Hong Kong Physics Olympiad	Physics Panel Head	\$26,250
Physics gifted programmes	To subsidise students to participate in gifted programmes organised by tertiary institutions	Two S.4-S.5 students, nominated by teachers	10/2023 – 8/2024	Students are inspired to learn beyond their levels	Feedback on students' performance from institutions	Physics Panel Head	\$5,000
<b>Total:</b>							<b>\$159,500</b>

## Plan on the Use of the Life-wide Learning Grant 2023/2024 School Year

**Declaration:** We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

### Category 1: To organise / participate in life-wide learning activities

Schools are required to complete this part							Completion of this part is not mandatory								
No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	<b>Local Activities:</b> To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
1	<b>Outreach Chinese Cultural Activities</b>	Sep 2023 - Jun 2024	S1-S6	723	\$20,000.00	\$27.66	To enhance students' understanding and appreciation of Chinese history and culture and arouse their interested in related subjects	Chinese Language	Teachers' Observation and Students' Performance	✓	✓	✓			CHI
2	<b>English Language Activities</b> - English Speaking Activity Days - English Ambassadors Camp - CDG Reporters	Sep 2023 - Aug 2024	S1-S6	723	\$16,500.00	\$22.82	To boost students' interest and confidence in using English and sharpen their creativity and problem-solving skills	English Language	Teachers' Observation and Students' Performance	✓	✓	✓		✓	ENG
3	<b>Geography Activities</b> - S1 Visit to Local Farms - Junior Forms Outings	Oct 2023 - Jul 2024	S1-S3	160	\$12,700.00	\$79.38	To arouse students' interest and consolidate their knowledge in Geography	Geography	Teachers' Observation and Students' Performance	✓					GEO
4	<b>History Activities</b> - Field Trips	Sep 2023 - Dec 2024	S4-S5	60	\$10,000.00	\$166.67	To arouse students' interest and consolidate their knowledge in History	History	Teachers' Observation and Students' Performance	✓					HST
5	<b>Home Economics Activities</b> - KamCha Milk Tea & Egg Tart Workshop - Bake for Fun - Fashion Design - Cookery Workshop	Sep 2023 - Aug 2024	S1-S4	105	\$39,100.00	\$372.38	To arouse students' interest in bakery, fashion design and cookery	Arts (Others)	Teachers' Observation and Students' Performance	✓		✓		✓	HEC
6	<b>Citizen and Social Development Activities</b> - Visit to Science Park and Cyberport	Feb 2024	S3	123	\$7,000.00	\$56.91	To help students understand more about economic development and international trade in Hong Kong	Citizenship and Social Development	Teachers' Observation and Students' Performance	✓					CSD
7	<b>Mathematics Activities</b> - Mathematics Olympiad - King of Maths - Maths Arena	Oct 2023 - Jul 2024	S1-S6	723	\$24,400.00	\$33.75	To stretch students' potential and arouse their interest in Mathematics	Mathematics	Teachers' Observation and Students' Performance and Feedback	✓					MTH
8	<b>Music Day</b>	May 2024	S1-S5	600	\$10,000.00	\$16.67	To arouse students' interest in music and enhance their confidence	Arts (Music)	Programme Evaluation and Students' Feedback			✓			MUS
9	<b>Physical Education</b> - Sports Days - Mini-marathon	Sep 2023 - Mar 2024	S1-S6	723	\$20,000.00	\$27.66	To arouse students' interest in sports and provide them with chances to showcase their sports talents	Physical Education	Programme Evaluation and Students' Feedback			✓			PED
10	<b>Visual Arts Activities</b> - Chinese Calligraphy - Photography Workshops - Ceramics Workshops - Mural Workshop	Oct 2023 - Aug 2024	S1-S5	154	\$107,750.00	\$699.68	To arouse students' interest in Visual Arts	Arts (Visual Arts)	Teacher's Observation and Students' Reflection			✓			VIA



11	<b>School-based Life-wide Learning Day</b> - Thematic Activities and Visits	May 2024	S1-S5	598	\$129,400.00	\$216.39	To expose students to different learning experiences through visits	Cross-Disciplinary (Others)	Teacher's Observation and Students' Reflection	✓	✓	✓	✓	CDC	
12	<b>Be a Better Me Challenge</b>	Sep 2023 - Jul 2024	S1-S5	25	\$20,000.00	\$800.00	To allow students to showcase their talents	Cross-Disciplinary (Others)	Teacher's Observation and Students' Reflection	✓	✓	✓		SFC	
13	<b>Leadership Programme for Junior Form Students</b>	Sep 2023 - Jul 2024	S1-S3	60	\$30,000.00	\$500.00	To develop junior form students to be leaders with necessary skills	Cross-Disciplinary (Others)	Teacher's Observation and Students' Reflection	✓	✓		✓	SFC	
14	<b>Learning Mindset and Skills Programme</b>	Sep 2023 - Jun 2024	S4	19	\$40,000.00	\$2,105.26	To boost students' confidence and motivation in embracing challenges in studies and school life	Cross-Disciplinary (Others)	Teacher's Observation and Students' Reflection	✓	✓			CDC	
15	<b>Visits to Local Universities</b>	Sep 2023 - Aug 2024	S3-S5	350	\$8,000.00	\$22.86	To enable students to know more about different university programmes and have a taste of university life	Others, please specify: Careers-related	Teacher's Observation and Students' Reflection					✓	CDC
16	<b>S1-S3 Gifted Programmes</b>	Sep 2023 - Aug 2024	S1-S3	20	\$16,000.00	\$800.00	To stretch gifted students' potential	Others, please specify: Gifted Education	Students' Reflection	✓		✓		CDC	
17	<b>Coaches and Tutors for Extra-curricular Activities</b>	Sep 2023 - Aug 2024	S1-S6	723	\$316,100.00	\$437.21	To ignite students' talents and promote personal development	Others, please specify: OLE	Students' Attendance, Performance in Activities / Competitions, and Feedback from Coaches and Instructors	✓		✓		EAC	
18	<b>Guidance Activities</b> - S1-S3 Health Education Programme - S1 Fun Fun Camp - S2 'Our Own Fish' - S3 'Our Own Crops' - 'Into the Wild' Camp - Talent Show - Big Brother and Sister Training	Sep 2023 - Aug 2024	S1-S5	598	\$104,000.00	\$173.91	To provide students with healthy activities to foster their positive emotions and support their growth and development	Leadership Training	Students' Survey and Teachers' Observation	✓	✓	✓		GUC	
19	<b>Religious Affairs Activities</b> - Summer Camp - Graduation Camp - CDG Running Friends - Fellowship Training Camp	Sep 2023 - Aug 2024	S1-S6	708	\$62,600.00	\$88.42	To nurture students' positive values and attitudes and spiritual development based on the Bible	Values Education	Students' Survey and Teachers' Observation		✓			RAC	
20	<b>Discipline and Moral Activities</b> - HKFYG Training for Prefects - Summer Prefect Training - S2 Adventure Training Camp - Talent Activities	Sep 2023 - Aug 2024	S1-S4	484	\$41,750.00	\$86.26	To bolster students' resilience, self-discipline and teamwork	Moral, Civic and National Education	Students' Feedback and Teachers' Observation		✓			DMC	
21	<b>National and Civic Education Activities</b> - School-based Activities - Assemblies - Community Service	Sep 2023 - Aug 2024	S1-S6	723	\$11,000.00	\$15.21	To develop students' civic-mindedness	Moral, Civic and National Education	Teachers' Observation and Students' Reflection		✓			CEC	
22	<b>Careers and Further Studies Activities</b> - S3 Growth Camp - Careers Talks - S3 Subject Selection Talks - S6 Mock Interview	Sep 2023 - Aug 2024	S1-S6	723	\$42,500.00	\$58.78	To foster students' self-understanding, goal setting, personal planning and articulation to further studies and career pathways	Others, please specify: Careers-related	Students' Survey and Teachers' Observation		✓		✓	CFC	
23	<b>STEM-related Activities</b> - STEM Day - S3 Cross-curricular Project - S1-S2 STEM Enrichment Projects - Pullout Programmes	Sep 2023 - Aug 2024	S1-S5	598	\$82,000.00	\$137.12	To arouse students' interest and stretch their potential in STEM	Cross-Disciplinary (STEM)	Students' Feedback and Teachers' Observation	✓				STEM Group	

24	<b>Class Management Activities</b> - S1-S2 Growth Journal Activity - S1-S5 Board Design Competition - S1-S6 Capture Our LOVE Competition	Sep 2023 - Aug 2024	S1-S6	723	\$9,400.00	\$13.00	To boost students' confidence and foster their sense of belonging to school	Cross-Disciplinary (Others)	Students' Feedback and Teachers' Observation	✓	✓				Class Management Director
<b>Sub-total of Item 1.1</b>				<b>10,446</b>	<b>\$1,180,200.00</b>										
1.2	<b>Non-Local Activities:</b> To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons														
1	Study Tour	Sep 2022 - Aug 2023	S1-S5	40	\$54,000.00	\$1,350.00	To widen students' horizons and let them learn about other cultures	Cross-Disciplinary (Others)	Students' Reflection and Teachers' Observation	✓	✓				CEC
2	English Study Tour	Jul 2024 - Aug 2024	S1-S4	30	\$90,000.00	\$3,000.00	To boost students' English proficiency and confidence by immersing them in an authentic English-speaking environment	English Language	Students' Performance and their Reflection	✓					ENG
2	International Exchange and Competitions	Sep 2022 - Aug 2023	S1-S6	20	\$50,000.00	\$2,500.00	To subsidise gifted students to participate in international exchanges and competitions to stretch their potential	Gifted Education	Students' Performance and their Reflection	✓					CEC
<b>Sub-total of Item 1.2</b>				<b>90</b>	<b>\$194,000.00</b>										
<b>Total for Category 1</b>				<b>10,536</b>	<b>\$1,374,200.00</b>										

**Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning (Compulsory)**

No.	Item	Purpose	Estimated Expenses (\$)
1	Equipment for School-based Extra-curricular Activities	Extra-curricular Activities	\$215,745.00
<b>Estimated Expenses for Category 2</b>			<b>\$215,745.00</b>
<b>Estimated Expenses for Categories 1 &amp; 2</b>			<b>\$1,589,945.00</b>

**Category 3: Estimated Number of Student Beneficiaries (Compulsory)**

Total number of students in the school:	723
Estimated number of student beneficiaries:	723
Percentage of students benefiting from the Grant (%):	100%

Name of Contact Person for LWL:	Wong Wing Lok (Mr)
Post of Contact Person for LWL:	Vice Principal

**Plan on the Use of the Promotion of Reading Grant  
2023-24 School Year**

**The major objectives for Promotion of Reading:**

1. To cultivate a reading atmosphere at school
2. To read to learn through Reading across the Curriculum
3. To promote reading and information literacy

**Budget:**

	Item	Estimated Expenses (\$)
1.	<b>Purchase of Books</b>	
	<ul style="list-style-type: none"> <li>• Printed books               <ol style="list-style-type: none"> <li>1) Books for subjects</li> <li>2) Magazines</li> </ol> </li> </ul>	\$32,400
	<ul style="list-style-type: none"> <li>• e-Books</li> </ul>	\$2,000
		\$27,000
2.	<b>Reading Activities</b>	
	<ul style="list-style-type: none"> <li>• Hiring writers, professional storytellers, etc. to conduct talks</li> </ul>	\$6,000
	<ul style="list-style-type: none"> <li>• Organising school-based reading activities</li> </ul>	\$7,000
	<b>TOTAL:</b>	<b>\$74,400</b>

**School-based After-school Learning and Support Programmes 2023/24**  
**School-based Grant - Programme Plan**

**Name of School:** Carmel Divine Grace Foundation Secondary School

**Staff-in-charge:** Wong Wing Lok

**Contact Telephone No. :** 2701 0908

**I) The estimated number of students (count by heads) benefitted under this Programme is 120 (including A. 10 CSSA recipients, B. 75 SFAS full-grant recipients and C. 35 under school's discretionary quota).**

**II) Information on Activities to be subsidised/complemented by the Grant.**

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/ Date activity to be held	Estimated no. of participatin g eligible students <sup>#</sup>			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
1. Chinese, English and Mathematics tutorial services for low achievers in S1 to S6	➤ To strengthen students' foundation in Chinese, English and Mathematics	➤ Students show improvement in academic results ➤ Individual attendance rate exceeds 70%	➤ Tutors' performance appraisal ➤ Attendance records	Oct 23 – Aug 24	5	10	5	12000	
2. Remedial / enrichment / examination preparation classes for S1 to S6	➤ To help students enhance their learning effectiveness ➤ To help students enhance their academic achievement	➤ Students show improvement in academic results ➤ Individual attendance rate exceeds 70%	➤ Tutors' performance appraisal ➤ Attendance records	Oct 23 – Aug 24	5	10	5	5000	
3. Activities of different clubs / teams / subjects across all levels	➤ To develop students' talents in different fields	➤ Individual attendance rate exceeds 70% ➤ Students show improvement in skills	➤ Attendance records ➤ Coaches' feedback	Oct 23 – Aug 24	5	10	5	8000	
4. Leadership training programmes for student leaders of different committees	➤ To develop students' leadership skills and self-confidence ➤ To cultivate good team spirit among students ➤ To equip students with specific skills for different posts	➤ Students display cooperativeness and togetherness ➤ Students respond that they learn skills taught ➤ Individual attendance rate exceeds 70%	➤ Students' feedback ➤ Instructors' feedback ➤ Teachers' observation ➤ Attendance records	Oct 23 – Aug 24	5	10	5	15000	

5. Study tours to mainland China / other countries for students across all levels	<ul style="list-style-type: none"> <li>➤ To enhance students' knowledge about China or other countries</li> <li>➤ To cultivate a sense of national belonging among students</li> <li>➤ To inculcate a caring heart for the poor in students</li> </ul>	<ul style="list-style-type: none"> <li>➤ Students' knowledge about China / other countries is enhanced</li> <li>➤ Students are more concerned about China issues</li> </ul>	<ul style="list-style-type: none"> <li>➤ Students' sharing and feedback</li> <li>➤ Teachers' observation</li> </ul>	Oct 23 – Aug 24	5	10	5	35000	
6. Other after-school communication skills training and self-confidence development programmes	<ul style="list-style-type: none"> <li>➤ To develop students' communication skills and build up their self-esteem and self-confidence</li> <li>➤ To enhance the interpersonal skills of students</li> <li>➤ To enhance the sense of belonging of students to school</li> </ul>	<ul style="list-style-type: none"> <li>➤ Students have completed the learning programmes</li> <li>➤ Individual attendance rate exceeds 70%</li> </ul>	<ul style="list-style-type: none"> <li>➤ Students' feedback</li> <li>➤ Teachers' observation</li> <li>➤ Attendance records</li> </ul>	Oct 23 – Aug 24	5	20	8	9400	
7. Procurement of necessary materials or equipment.	<ul style="list-style-type: none"> <li>➤ To enhance the sense of belonging of students to school.</li> <li>➤ To encourage students to participate the extracurricular activities.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Students' sense of belonging is enhanced.</li> <li>➤ Students' participation in extracurricular activities is enhanced.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Students' feedback</li> <li>➤ Teachers' observation</li> </ul>	Oct 23 – Aug 24	5	20	2	4400	
								88800	
<b>Total no. of activities: <u>  7  </u></b>									
				<b>@No. of man-times</b>	45	130	55		
				<b>**Total no. of man-times</b>	230				

Note:

\* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

\*\*Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

# Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C) .

公民與社會發展科  
「支援推行高中公民與社會發展科津貼」計劃書 (2023-2024)

項目	本年目標	目標對象	舉辦 / 施行日期	負責人	財政預算 (\$)
(a) 採購教學資源	<ul style="list-style-type: none"> <li>● 購買教師參考書 (重點購買解說憲法、基本法、「一國兩制」及介紹中國近年發展的參考書籍)</li> <li>● 購買網上電子教學資源作同工備課及準備測考。</li> </ul>	科組同工	2023年9月-2024年7月	CJ, JH, PU  PU	\$6,000
(b) 採購圖書 / 電子學習資源	<ul style="list-style-type: none"> <li>● 購買圖書館書籍供學生借閱 (重點購買解說憲法、基本法、「一國兩制」及介紹中國近年發展的參考書籍)</li> </ul>	S.4-S.6 同學	2023年9月-2024年7月	CJ, JH, PU	\$1,000
(c) 資助教師前往內地考察活動	<ul style="list-style-type: none"> <li>● 邀請科組內同工參加認識國情的內地交流團</li> </ul>	科組同工	2024年3-4月	PU	\$50,000
(d) 資助學生前往本地或在內地考察活動	<ul style="list-style-type: none"> <li>● 帶領中四級同學參加與本地或在內地舉行的文化及可持續發展相關的考察活動。</li> </ul>	S.4 同學	2023年9月-2024年7月	PU	\$70,000
(e) 舉辦校本學習活動	<ul style="list-style-type: none"> <li>● 購買與中華文化相關的教學資源以舉行與本科相關的校本聯科學習活動。</li> </ul>	全校同學	2023年9月-2024年7月	CJ, PU	\$3,000
(f) 資助同學參加與本科相關的本地機構舉辦的校外學習活動	<ul style="list-style-type: none"> <li>● 資助中四級同學參加與公民科相關、由本地機構舉辦的活動，藉此豐富學生知識及提高學生學習興趣</li> </ul>	S.4-S.5 獲取錄同學	2023年9月-2024年7月	PU	\$10,000
<b>2023-2024 年預算總額</b>					<b>\$140,000</b>

**姊妹學校交流計劃書**  
**2023 / 2024 學年**

學校名稱：	迦密主恩中學		
學校類別：	*小學 / *中學 / *特殊學校 (*請刪去不適用者)	負責老師：	謝秀賢

擬於本學年與以下內地姊妹學校進行交流活動：	
1.	深圳市坪山高級中學
2.	
3.	
4.	
5.	

本校擬舉辦的姊妹學校活動所涵蓋層面及有關資料如下：

甲. 管理層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

交流項目			預期目標		
編號		描述	編號		描述
A1	<input checked="" type="checkbox"/>	探訪/考察	B1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
A2	<input type="checkbox"/>	校政研討會/學校管理分享	B2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
A3	<input checked="" type="checkbox"/>	會議/視像會議	B3	<input type="checkbox"/>	交流良好管理經驗和心得/提升學校行政及管理的能力
A4	<input type="checkbox"/>	與姊妹學校進行簽約儀式/商討交流計劃	B4	<input type="checkbox"/>	擴闊學校網絡
A5	<input type="checkbox"/>	其他(請註明)：	B5	<input checked="" type="checkbox"/>	擴闊視野
			B6	<input checked="" type="checkbox"/>	建立友誼/聯繫
			B7	<input type="checkbox"/>	訂定交流計劃/活動詳情
			B8	<input type="checkbox"/>	其他(請註明)：

乙. 教師層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

交流項目			預期目標		
編號		描述	編號		描述
D1	✓	探訪/考察	E1	✓	增進對內地的認識和了解
D2	○	觀課/評課	E2	✓	增加對國家的歸屬感/國民身份的認同
D3	○	示範課/同題異構	E3	○	建立學習社群/推行教研
D4	✓	遠程教室/視像交流/電子教學交流	E4	✓	促進專業發展
D5	○	專題研討/工作坊/座談會	E5	○	提升教學成效
D6	○	專業發展日	E6	✓	擴闊視野
D7	○	其他(請註明):	E7	✓	建立友誼/聯繫
			E8	○	其他(請註明):

丙. 學生層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

交流項目			預期目標		
編號		描述	編號		描述
G1	✓	探訪/考察	H1	✓	增進對內地的認識和了解
G2	✓	課堂體驗	H2	✓	增加對國家的歸屬感/國民身份的認同
G3	✓	生活體驗	H3	✓	擴闊視野
G4	○	專題研習	H4	✓	建立友誼
G5	✓	遠程教室/視像交流/電子學習交流	H5	✓	促進文化交流
G6	✓	文化體藝交流	H6	✓	增強語言/表達/溝通能力
G7	○	書信交流	H7	○	提升自理能力/促進個人成長
G8	○	其他(請註明):	H8	✓	豐富學習經歷
			H9	○	其他(請註明):

丁. 家長層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

(註:學校不可使用姊妹學校計劃津貼支付家長在交流活動的開支)

交流項目			預期目標		
編號		描述	編號		描述
J1	○	參觀學校	K1	○	增進對內地的認識和了解
J2	○	家長座談會	K2	○	增加對國家的歸屬感/國民身份的認同
J3	○	分享心得	K3	○	擴闊視野
J4	○	其他(請註明):	K4	○	加強家校合作
			K5	○	加強家長教育
			K6	○	交流良好家校合作經驗和心得
			K7	○	其他(請註明):



擬運用的監察/評估方法如下：		
編號		監察/評估方法
M1	✓	討論
M2	✓	分享
M3	○	問卷調查
M4	✓	面談/訪問
M5	✓	會議
M6	✓	觀察
M7	✓	報告
M8	○	其他(請註明)：

津貼用途及預算開支：			
編號		交流項目	支出金額
N1	✓	到訪內地姊妹學校作交流的費用	\$108,000 (\$3,600*30 人)
N2	✓	在香港合辦姊妹學校交流活動的費用	\$10,000
N3	✓	姊妹學校活動行政助理的薪金 (註:不可超過學年津貼額的 20%)	\$8,000 (\$800*10 天)
N4	✓	視像交流設備及其他電腦設備的費用	\$6,000
N5	✓	交流物資費用	\$8,000
N6	✓	在香港進行交流活動時的茶點開支(註:不可超過學年津貼額的 2%)	\$3,000 (\$60*50 人)
N7	✓	老師的一次入出境簽證的費用(註:不可超過學年津貼額的 1%)	\$1,500
N8	✓	其他(請註明)：VR 拍攝影片	\$5,500
N9	✓	學年預計總開支	\$150,000
N10	○	沒有任何開支	不適用